



April 30, 2018

**Insurance Ready Reference for
San Juan Village Owners Association
Please retain this form in your insurance file along with your policy.**

Thank you for choosing Neil-Garing Insurance for your Community Association Master Insurance Policy. To provide the best possible service to the unit owners, we ask that you review and observe the following procedures regarding coverage, claim reporting and certificates of insurance.

Retain this form for future reference with the actual policy to answer any questions that may arise. Coverage questions should be referred to Neil-Garing Insurance. It is preferred that the property manager or a board member makes contact.

Please provide a copy of the enclosed Unit Owners letter, the Association Insurance Summary, a certificate of insurance, and a copy of the association declarations and bylaws to each unit owner.

Your Neil-Garing Team

Producer: Beverly Beck, CIC
Commercial Account Executive: Terri Montag, CIC
Commercial Account Manager: Samantha Burk
Phone: 970-945-9111
Toll Free: 800-255-6390
Fax: 970-945-2350

Claim Reporting

Report all claims promptly to Neil-Garing Insurance at 970-945-9111 to the attention of Samantha Burk.

Certificates

All requests for certificates of insurance for lending purposes must be emailed or faxed to our office at assncert@neil-garing.com or 970-945-2350 and must include the full name, physical address and complete mortgagee clause for each owner. Blank certificates may not be issued under any circumstance.

Coverage

Please reference the following pages for a summary of all insurance policies written through Neil-Garing Insurance.

The attached Unit Owner letter summarizes the coverage as applicable to the Association relative to our agreed interpretation of its Declarations and Bylaws.

This notice is furnished to you in accordance with Colorado Revised Statute 38-33.3-209.4 (2) (f)

Colorado Office Locations: | Alamosa | Craig | Durango | Wolcott Insurance Durango | Glenwood Springs | Grand Junction |
| Gunnison | Meeker | Montrose | Pagosa Springs | Steamboat Springs | **New Mexico Office Location:** | Farmington |



March 23, 2018

**Insurance Summary for
San Juan Village Owners Association**

General Liability Policy

Carrier: Travelers
Policy #: 660911X3324
Policy Term: 5/10/18-5/10/19
General Liability: \$2,000,000 general aggregate
Medical Payments: \$5,000/each

Umbrella Policy

Carrier: PPP7460190
Policy #: PPP7460190
Policy Term: 5/10/18-5/10/19
Limit: \$5,000,000 occurrence/aggregate
Self Insured Retention: \$0

Directors and Officers Liability

Carrier: Travelers
Policy #: 106093561
Policy Term: 5/10/18-5/10/19
Limit: \$1,000,000 aggregate

Fidelity

Carrier: Travelers
Policy #: 105581271
Policy Term: 5/10/18-5/10/19
Employee Dishonesty Limit: \$25,000
Forgery or Alteration Limit: \$25,000
Deductible: \$250

Disclaimer

This is only a summary of the insurance policy(ies) written through Neil-Garing Insurance for San Juan Village Owners Association. Please consult the actual policy(ies) for complete coverage, limits, endorsements and exclusions.